

Francestown Board of Selectmen

Meeting Minutes

April 30, 2012

Meeting called to order at 6:04 PM

Betsy Hardwick, Abigail Arnold, Scott Carbee, and Christine Lavery (taking minutes) in attendance.

New Hire

Betsy Hardwick announced the hiring of the new office assistant for the administrative offices. Wendy Brien-Baker will work as an assistant to the administrative assistant starting May 14, 2012.

Committee Appointments

The BOS announced committee appointments to begin in 2012:

Zoning board of Adjustments: Silas Little and Sue Jonas through 2015

Alternate: Abigail Arnold through 2015

Budget Committee: Nicholas Wilder and William McAuley through 2015

Heritage Commission: Maureen VonRoseninge through 2015; Elly Miles through 2013; Betsy Hardwick as BOS Representative through 2015 Alternate: BJ Carbee

Conservation Committee: Christopher Danforth and Don Crooker through 2015

Waste Disposal Committee: John Arnold, Jr. and Sara Cox through 2015

Library Board of Trustees Alternates: Paul Lawrence through 2015; Stephanie Lee through 2015; Michael Petrovik through 2015

Betsy Hardwick, Select Chair made a motion to appoint all of the above

Abigail Arnold, Selectman seconded the motion

All BOS member are in favor

Stewardship Land Management Grant

Betsy Hardwick spoke about potentially obtaining a grant for town owned land off East Road and managing invasive plant species control and endangered plants. She noted the BOS are responsible for the management to protect this land. Linda Kundhart volunteered to draft a management plan that could be used to apply for the grant. B. Hardwick, select chair, requested approval to have a plan developed. All agreed.

Miscellaneous Items Discussed

The BOS authorized the Grapevine to advertise for an upcoming Family walk on the green of the Town Hall. Charlie Pyle lent them a sandwich board for this purpose.

Betsy Hardwick, Select Chair announced that Jason St. Cyr, highway employee, has completed Level II of the Road Scholar program. She asked the AA to write a letter of congratulations.

The Health officer, Ellen Nielly has notified the town that she regretfully is resigning her position as the town Health Officer. The BOS will be looking for another qualified individual to appoint.

Scott Carbee, Selectmen requested a check be cut for the girl who plays taps on Memorial Day. Check request will be prepared.

Discussion of new Town Office sign

Scott Carbee, Selectmen announced that Ken Reed has made a new sign for the Town Offices. He noted Ken has been making the town's signs for years and tried to fix the old one but could not repair it. He was able to make a new one for \$200.

Betsy Hardwick, Select Chair said in the future she would like to have to have such items discussed and approved by the board before going forward with the expenditure.

Hardwick also asked the AA if she could put a new sign up to the left of the front door for the town's hours that would be more appropriate, possibly laminated.

Betsy Hardwick, Select Chair announced that the Kingsbury Hill Easement closed.

Betsy Hardwick, Select Chair reminded the AA that the Budget Book should also be completed and left on the map cabinet in the future.

Tax Maps

Betsy Hardwick, Select Chair noted that Linda Kundhart, Planning Board has a list of changes that need to be made to the tax maps. Normanduea will fix the changes that were his mistake for no fee; any other changes will be charged by the hour. Hardwick said that we should budget an amount in the future for map changes annually. She noted that by statute the Town is required to keep the maps current. The BOS agreed to make the changes and budget in the future for them.

The BOS asked the AA to check with the state on the waste disposal agreement for the Town.

Posted list for Copies

The Board of Selectmen agreed on 8 1/2 size copies to be charged at 50 cents each, and 11x17 to be charged at \$1.00. Emailed copies will be free. Asked Admin. Assistant to post.

Signatures

BOS signed:

- Payroll and Account Payable manifest for w/e 4-28-2012
- Check manifest for New Hampshire Retirement Check
- Medical premium check for May
- Approved and signed the agreement with the state on the GIS Parcel Mosaic Project
- Acknowledged and initialed the Treasurers reconciliation

Resident Request

Resident, Scott Quilty was present and told the BOS he would like to get more involved, what committees had openings. AA will email him a list of the current committee openings.

Correspondence

Betsy Hardwick, Select Chair noted a letter from a conservation group doing a study in the area and said there may be grant funds made available in the future due to the Piscataquog Watershed Stream Crossing Assessment Project to replace culverts that are inappropriate for wildlife.

Minutes

The BOS reviewed the BOS minutes from March 16th, March 21st, April 2nd, April 16th and April 23rd. The minutes of March 21st were given final approval and the BOS asked the AA to make the noted changes to the others.

Electrical work at the Town Offices

Bruce Harrington, electrician came in to discuss the upcoming electrical and maintenance work needed to be done at the town offices. He asked permission to do the new generator panel on a Friday since he cannot work on a weekend. He told the BOS that the power would have to be out most of the day. They gave him permission and told him to coordinate it with the AA. They also gave him permission to replace the outlet under the new office assistant's desk with one flush with the floor and add a dead bolt to the door between the town clerk and administration office.

Charlie Pyle requested the code for the alarm system to get into Francestown Historical building. AA would look it up.

Polly Freese, cemetery committee, noted there was one dead tree in the cemetery that needs to come down and also one on town property. All selectmen agreed to take a look at it.

Meeting adjourned at 7:30PM

Approved on September 24, 2012

Board of Selectmen Chair Betsy Hardwick

Selectman Scott S. Carbee

Selectperson Abigail Arnold